

Before hiring becomes official applicants must agree to provide authorization for a pre-employment medical examination, Criminal history Background Investigation and any information necessary to implement a criminal background investigation. In addition to the above the applicant will provide educational and other pertinent information pertaining to the position applied for. We consider applicants for all positions without regard to race, color religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

PLEASE PRINT

Position Applied For: _____ Date _____

Name _____ Date _____

 Last First Middle Maiden
Permanent Address _____ Phone _____

City _____ State _____ Zip Code _____

Temporary Address _____ Phone _____

City _____ State _____ Zip Code _____

SPECIALIZED SKILLS (Check skills and/or equipment operated)

<input type="checkbox"/> Personal Computer	<input type="checkbox"/> CDL (School Bus Drivers License)
<input type="checkbox"/> Calculator	<input type="checkbox"/> Carpentry
<input type="checkbox"/> Fax Machine	<input type="checkbox"/> Custodial
<input type="checkbox"/> Copy Machine	<input type="checkbox"/> Electrical
<input type="checkbox"/> Bookkeeping	<input type="checkbox"/> Heating
<input type="checkbox"/> Accounting	<input type="checkbox"/> Plumbing
<input type="checkbox"/> Data Process	<input type="checkbox"/> Painting
<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Cooking
<input type="checkbox"/> Excel	<input type="checkbox"/> Cafeteria Managing
<input type="checkbox"/> Skyward (Student Management Program)	<input type="checkbox"/> Food Handlers Certificate
<input type="checkbox"/> TeacherEase (Student Management Program)	<input type="checkbox"/> Child Care
<input type="checkbox"/> PowerPoint	

Do you possess a Class A Drivers License? _____

Do you possess a CDL Drivers License _____

Can you lift 50lbs. without restrictions? _____

List other special training or skills: _____

REFERENCES (Not relatives or former employers)

Name	Telephone (Residence)
Street Address	Telephone (Business)
City, State, Zip	
Name	Telephone (Residence)
Street Address	Telephone (Business)
City, State, Zip	
Name	Telephone (Residence)
Street Address	Telephone (Business)
City, State, Zip	

Have you ever been convicted of a felony or misdemeanor other than a minor traffic offense? Yes _____ No _____ If yes, please elaborate _____

How many days work have you missed during the past three years due to illness?

Applicant Signature _____ Date _____

Application Process

The applicant process for successful applicants is not completed until the Personnel Office is in receipt of the following: Application, Transcripts, Credentials, and copy of Certificates.

It is a Class A Misdemeanor for an applicant for a certified school district position to willfully make false statements on this application for employment or to knowingly omit or fail to include employment history required to be furnished on the application which is material to the qualifications for employment.

*Mt. Pulaski CUD #23 is an equal opportunity employer and complies with all federal labor law regulations.